

NSN Board Meeting Minutes
June 18, 2025
5 PM CDT

Call to Order: Chair – Delanna Reed

Determination of Quorum: (According to the By-Laws)

8.5 Quorum. At all meetings of the Board of Directors, a majority of the number of Directors then in office shall constitute a quorum for the transaction of business. (**16 board members** are currently active. Therefore, we need at least **8** board members present to conduct any business.) 2025

The meeting opened at 3:08 pm. Present: Karen Amano, Trudy Hanson, Margaret Read MacDonald, Barry McWilliams, Delanna Reed, Claire Nolan, Leslie Shelly, Emily Stamets. Staff: Dot Cleveland, Bob Johnson.

Review and Approval of May 21, 2025, Minutes:

Motion: That the minutes of the May 21, 2025, meeting be approved. Moved by Trudy Hanson. Passed unanimously.

Officer and Committee Reports:

Chair Report: Delanna Reed: Member Grants update, 50th anniversary Oral History Project, Financial Assistance for NABS. Board meeting scheduled for July.

\$2,000 was donated to NABS and much appreciated. YES will donate \$500 to NABS. ECO will also contribute to NABS. PRO also planning to donate \$500.

A grant in the name of Angela Lloyd is being planned by YES. Marilyn McFee and others may bring items formerly belonging to Angela for the silent auction at the conference dedicated to a grant in her name.

- Past Chair/Nominating Committee: Trudy Hanson: Vice Chair Elect nomination Darlene Richard is nominated for Vice-Chair Elect. Darlene is a Dallas teller with conference planning experience. This position is elected at the annual meeting.
- Secretary Report: Margaret Read MacDonald: Changes in Katherine Windham Scholar.

Loralee Cooley, Rachel Briggs, and Marisa Luse are unable to attend the conference. Mary Jo Huff, Jennifer Armstrong, and Cynthia Orr have been offered scholarships and will attend.

The Oracle Award Committee is working with Ray Christianson to prepare promotional videos featuring this year's recipients.

- Treasurer Report: Bob Johnson. See report on NSN website.

Discussion of amount of discounts and comps given for conference. These will be shown in a later accounting.

- 2025 NSN Conference Report: Leslie Shelley and Rishi Nixon, co-chairs.

All moving ahead well. The garden tour for the ECO SIG has been arranged.
Info about directions to give UBER drivers for conference housing arrival will be posted on website and placed in newsletter. Angela Lloyd will be honored with Sunbrella and closing ceremony at NSN conference.

Updates from SIGS

- ECO-Report from Claire Nolan/Linda Yemoto
Jennie Cargill-Strong presented in June "Storytelling for Challenging Times." She will also be in Virtual Track in Conference. Tues July 8 workshop planned with Barry Stewart Mann.
- PRO-Report from Lisa Overholser/Barry McWilliams
Ad in conference booklet. Fall details being planned. \$500 to be donated to NABS.
- SIO-Report from Lisa Williams No report this month.
- YES-Report from Karin Amano
Angela Lloyd Award Committee creating application form. To announce at NSN conference. Laura Simms will present it.

SIGS to send Delanna info sheet on their SIGS for NSN conference. Delanna will bring copies to conference.

Old Business: none

New Business:

- Suggested change to the By-laws regarding approval of committee members/chairs; Delanna will work with Margaret on this.
- Suggest coordinating duties between Dot, Upasna and Melissa to provide NSN support for marketing SIGs outreach & future publication and social media needs for NSN.

Motion: That the meeting be adjourned. Moved by Delanna Reed. Passed unanimously.

Meeting adjourned at 6:30 CST.

NSN Board Meetings for 2025 (5 pm Central Time Zone)

~~Wednesday, July 16 (Canceled for the Conference)~~

Wednesday, August 20

Wednesday, September 17

Wednesday, October 15

Wednesday, November 19

Wednesday, December 17

NSN Board Meeting Agenda
June 18, 2025
5 PM CDT

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2025

Review and Approval of May 21, 2025 Minutes

Officer and Committee Reports:

- Chair Report: Delanna Reed: Member Grants update, 50th anniversary Oral History Project, Financial Assistance for NABS. Board meeting scheduled for July.
- Past Chair/Nominating Committee: Trudy Hanson: Vice Chair Elect nomination
- Secretary Report: Margaret Read MacDonald: Changes in Katherine Windham Scholars
- Treasurer Report: Bob Johnson
- 2025 NSN Conference Report: Leslie Shelley and Rishi Nixon, co-chairs

Updates from SIGS

- ECO-Report from Claire Nolan/Linda Yemoto
- PRO-Report from Lisa Overholser/Barry McWilliams
- SIO-Report from Lisa Williams
- YES-Report from Karin Amano

New Business:

- Suggested change to the By-laws regarding approval of committee members/chairs
- Suggest coordinating duties between Dot, Upasna and Melissa to provide NSN support for marketing SIGs outreach & future publication and social media needs for NSN.

Old Business

Adjournment

NSN Board Meetings for 2025 (5 pm Central Time Zone)

Wednesday, June 18

~~Wednesday, July 16~~

Wednesday, August 20

Wednesday, September 17

Wednesday, October 15

Wednesday, November 19

Wednesday, December 17

2:17 PM

06/17/25

Accrual Basis

National Storytelling Network

Statement of Financial Position

As of May 31, 2025

	May 31, 25	May 31, 24
ASSETS		
Current Assets		
Checking/Savings		
1018 · US Bank General Account	18,595	65,052
1168 · US Bank Business Savings	155,663	60,705
1169 · Savings		
1077 · Ray Hicks Legacy Project	6,599	6,599
Total 1169 · Savings	<u>6,599</u>	<u>6,599</u>
Total Checking/Savings	<u>180,858</u>	<u>132,356</u>
Accounts Receivable		
1110 · Accounts Receivable	1,405	3,394
Total Accounts Receivable	<u>1,405</u>	<u>3,394</u>
Other Current Assets		
1200 · Prepaid Taxes	93	93
1250 · Undeposited Funds	8,649	2,967
1440 · Prepaid Conference Expenses	225	0
1450 · Prepaid expenses		
1452 · Prepaid Insurance	2,166	0
Total 1450 · Prepaid expenses	<u>2,166</u>	<u>0</u>
1460 · Deposits	<u>0</u>	<u>8,788</u>
Total Other Current Assets	<u>11,133</u>	<u>11,847</u>
Total Current Assets	<u>193,396</u>	<u>147,597</u>
Fixed Assets		
1645 · Machinery & Equipment	3,769	3,769
1760 · Accumulated Depreciation	-3,016	-2,262
Total Fixed Assets	<u>753</u>	<u>1,507</u>
Other Assets		
1800 · Other long-term assets		
1805 · CCU CD	63,150	60,873
Total 1800 · Other long-term assets	<u>63,150</u>	<u>60,873</u>
Total Other Assets	<u>63,150</u>	<u>60,873</u>
TOTAL ASSETS	<u><u>257,299</u></u>	<u><u>209,977</u></u>

2:17 PM

06/17/25

Accrual Basis

National Storytelling Network

Statement of Financial Position

As of May 31, 2025

	May 31, 25	May 31, 24
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	36,028	9,262
2010 · Accounts Payable	36,028	9,262
Total Accounts Payable		
Credit Cards	0	1,924
1013 · US Bank Credit Card	0	1,924
Total Credit Cards	0	
Other Current Liabilities	0	-904
2110 · Direct Deposit Liabilities		
2450 · Payroll Taxes Payable		
2452 · FIT Withheld Payable	11	75
2453 · FICA Payable-Employee	75	147
2454 · FICA Payable-Company	75	147
2455 · Medicare Payable-Employee	17	34
2456 · Medicare Payable-Company	17	34
2460 · KC Earnings Tax	0	0
2461 · MO Withholding	8	0
2463 · MN Withheld Tax	87	136
2450 · Payroll Taxes Payable - Other	-230	0
Total 2450 · Payroll Taxes Payable	59	574
2520 · Payable for Ray Hicks Legacy Pj	6,599	8,933
2570 · Short-term liabilities - other		
2573 · Due to SMP Recipients	0	125
2575 · Due to ETSU (In-State Tuition)	1,302	524
Total 2570 · Short-term liabilities - other	1,302	649
Total Other Current Liabilities	7,960	9,252
Total Current Liabilities	43,989	20,438
Total Liabilities	43,989	20,438
Equity		
32000 · Unrestricted Net Assets	36,628	21,064
3000 · Net Assets W/O Donor Restrictns		
3050 · Net Assets w/o Board Restrict.	90,448	90,448

2:17 PM

06/17/25

Accrual Basis

National Storytelling Network

Statement of Financial Position

As of May 31, 2025

	May 31, 25	May 31, 24
3100 · Board Restricted Net Assets		
3102 · Due to SIGs		
3102i · Welcome Seed Funds (SIG)	1,129	0
3102g · Due to ECO (SIG)	3,415	1,712
3102f · Due to KSA (SIG)	0	36
3102c · Due to PRO (SIG)	6,128	5,138
3102d · Due to SIO (SIG)	8,382	6,333
3102e · Due to YES (SIG)	21,012	18,535
3102h · Due to MAL (SIG)	0	2,540
Total 3102 · Due to SIGs	40,066	34,293
Total 3100 · Board Restricted Net Assets	40,066	34,293
Total 3000 · Net Assets W/O Donor Restrictns	130,514	124,742
3300 · Net Assets With Donor Restrictns		
3301 · Use restricted net assets	4,644	0
4012 · Scholarship Grants	11,277	7,920
3325 · Member Grant Restricted Funds		
Total 3301 · Use restricted net assets	15,921	7,920
Total 3300 · Net Assets With Donor Restrictns	15,921	7,920
3998 · Current Year Earnings	-21,064	-21,064
3999 · Prior Year Earnings	21,064	-0
Net Income	30,247	56,877
Total Equity	213,310	189,539
TOTAL LIABILITIES & EQUITY	257,299	209,977

2:17 PM

06/17/25

Accrual Basis

National Storytelling Network

Income and Expenses Compared to Budget

January through May 2025

	Jan - May 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4000 · Contributed support	3,281	9,319	-6,038
4010 · Indiv/business contribution			
Total 4000 · Contributed support	3,281	9,319	-6,038
5000 · Earned revenues			
5110 · Publication sales - program-	12		
5112 · Teller Page Listings-Storynet	1,480	1,580	-100
5180 · Conference & Other Program Fees	33,086	80,205	-47,119
5210 · Membership dues - Individuals	12,540	13,630	-1,090
5220 · Assessments & dues - orgs	1,900	1,900	0
5310 · Interest-savings/short-term inv	1,699	2,069	-370
5450 · Advertising revenues	4,420	7,306	-2,886
5477 · SMP Fees Earned	50	50	0
5478 · ETSU Admin Fees	300	100	200
5490 · Miscellaneous revenue	367	0	367
Total 5000 · Earned revenues	55,853	106,840	-50,986
Total Income	59,134	116,159	-57,025
Gross Profit	59,134	116,159	-57,025
Expense			
7200 · Salaries & related expenses			
7220 · Salaries & wages - other	2,520	4,854	-2,334
7250 · Payroll taxes	193	410	-217
7260 · Payroll Processing Fee	0	63	-63
Total 7200 · Salaries & related expenses	2,713	5,326	-2,613
7500 · Other personnel expenses			
7555 · Other	94		
Total 7500 · Other personnel expenses	94	0	94
8100 · Non-personnel expenses			
8105 · Computer Equipment & Software	866	980	-114
8110 · Supplies	0	124	-124
8130 · Telephone & telecommunications	182	167	15
8170 · Printing & copying	0	3,500	-3,500
Total 8100 · Non-personnel expenses	1,048	4,770	-3,722

2:17 PM

06/17/25

Accrual Basis

National Storytelling Network

Income and Expenses Compared to Budget

January through May 2025

	Jan - May 25	Budget	\$ Over Budget
8300 - Travel & meetings expenses			
8322 - Comp Conference Fees	0	1,200	-1,200
8310 - Travel	1,003	6,000	-4,997
8320 - Conference, convention, meeting	12,009	9,501	2,508
8325 - Honoraria	0	150	-150
8330 - Sound, technology, Zoom etc	0	750	-750
8321 - Presenter payout	1,695	7,320	-5,625
Total 8300 - Travel & meetings expenses	14,707	24,921	-10,214
8500 - Misc expenses			
8516 - Marketing Expense	1,200	10,239	-9,039
8520 - Insurance - non-employee	1,079	3,500	-2,421
8530 - Membership dues - organization	200	200	0
8547 - Non-NSN Event Sponsorship	2,000	0	2,000
8555 - Program Related Fees	0	1,309	-1,309
8560 - Outside computer svcs/Website	3,529	7,396	-3,867
8561 - Website Enhancement	236		
8590 - Other expenses	105	0	105
Total 8500 - Misc expenses	8,349	22,644	-14,295
8600 - Business expenses			
8640 - Bank Fees	1,966	2,624	-658
8670 - Organizational (corp) expenses	10	0	10
Total 8600 - Business expenses	1,976	2,624	-648
Total Expense	28,888	60,285	-31,398
Net Ordinary Income	30,247	55,874	-25,627
Net Income	30,247	55,874	-25,627

National Storytelling Network
Profit & Loss
January through May 2025

1:46 PM
06/17/25
Accrual Basis

	226-ECO (220-SIGS)	227-MAL (220-SIGS)	222-PRO (220-SIGS)	224-SIO (220-SIGS)	225-YES (220-SIGS)	Total 220-S... (100-Progr...	Total 100-P...	TOTAL
Ordinary Income/Expense								
Income								
4000 · Contributed support	0	0	50	0	0	50	50	50
4010 · Indiv/business contribution								
Total 4000 · Contributed support	0	0	50	0	0	50	50	50
5000 · Earned revenues								
5110 · Publication sales - program-	0	0	12	0	0	12	12	12
5180 · Conference & Other Program Fees	0	0	20	0	40	60	60	60
5210 · Membership dues - individuals	550	1,025	663	675	1,513	4,425	4,425	4,425
5490 · Miscellaneous revenue	0	0	17	0	0	17	17	17
Total 5000 · Earned revenues	550	1,025	711	675	1,553	4,514	4,514	4,514
Total Income	550	1,025	761	675	1,553	4,564	4,564	4,564
Gross Profit	550	1,025	761	675	1,553	4,564	4,564	4,564
Expense								
7500 · Other personnel expenses	0	0	0	0	94	94	94	94
7555 · Other								
Total 7500 · Other personnel expenses	0	0	0	0	94	94	94	94
8300 · Travel & meetings expenses								
8321 · Presenter payout	100	0	500	495	600	1,695	1,695	1,695
Total 8300 · Travel & meetings expenses	100	0	500	495	600	1,695	1,695	1,695
Total Expense	100	0	500	495	694	1,789	1,789	1,789
Net Ordinary Income	450	1,025	261	180	859	2,775	2,775	2,775
Net Income	450	1,025	261	180	859	2,775	2,775	2,775